

Application and Permit for Special Events in Sandy City

(Please allow a minimum of 30 business days for processing prior to a proposed event date)



Sandy City intends that citizen requests for Special Events be accommodated if they do not jeopardize the safety of citizens, unnecessarily restrict the operation of Sandy City, or impede traffic. (Any activity that includes Sandy City Parks or Green Space fall under the jurisdiction of the Sandy City Parks and Recreation Department, 440 East 8680 South, Sandy, Utah 84070 - Phone: 568-2900 and requires a separate application.

Today's Date _____ Date of Event _____ to _____

Time(s): _____ a.m. _____ p.m. to _____ a.m. _____ p.m. Event Location: _____

Type of Event: _____

Responsible Individual:

Name: _____ Home Phone _____

Address _____ City _____ State _____ ZIP _____

Cell Phone _____ Business Phone _____ FAX _____

Organization: _____ Email: _____

Please answer the following questions as completely as possible. Use separate sheet if necessary:

Approximate number of people attending _____

Will food be served? ☐ Yes ☐ No If so, what kind? _____

Will beverages be served? ☐ Yes ☐ No If so, what kind? _____

Will projectiles be involved? ☐ Yes ☐ No If so, what kind? _____

Special lighting? ☐ Yes ☐ No If so, what kind? _____

Special sound equipment? ☐ Yes ☐ No If so, what kind? _____
(i.e., amplifier, megaphone, etc.)

Traffic and Parking expectations: _____

Attach map of event location(s), if necessary.

Sandy City will review the request for a Special Event to ensure that your rights and the rights of others can be maintained. Upon review, there may be conditions of approval attached to this permit. You must comply with any and all conditions to conduct this event. Your signature below verifies that you agree to these terms.

Signature of Applicant _____

Submit completed application to: Angela Snyder/Code Compliance & Special Events, 10000 S Centennial Parkway #210, Sandy, Utah 84070
Phone: 801-568-7254 Fax: 801-568-7278 - Email asnyder@sandy.utah.gov

FOR OFFICE USE ONLY

All Sandy City Departments that will be affected will be contacted. Special Conditions or Concerns may be attached to the approved permit.

Police ___ Fire ___ Traffic ___ Parks ___ Inspections ___ Board of Health ___ Business License ___ Risk Management ___ Code ___

Approved: _____ Date: _____

Conditions: No _____ Yes _____ Listed below:

1. _____
2. _____
3. _____

Processed Application was: Faxed _____ Mailed _____ Picked Up _____ Date: _____ Initials: _____